

WALLER COUNTY CONSTABLE DEPARTMENT PCT. 3  
12624 F. M. 1887 Hempstead, Texas 77445  
(979) 826-7635

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## JOB POSTING

### Court Bailiff



29 December 2022

#### **Job Listing for Bailiff at Waller County Pct 3**

Description: This Job requires a certified TCOLE Peace Officer to be a Bailiff of the court for our elected Judge located in Precinct 3. The Responsibilities will include Court Bailiff, Civil, Receiving Information, Call Taking and Messages and etc.

Qualification:

- A certified Peace Officer TCOLE with Advance/ Masters
- Be of Good Standing with TCOLE
- Applicant must have a minimum of 10 years' experience

**This position offers the following:**

- This is a Full Time Position Monday thru Friday 8 Am to 5 Pm
- 40 Hours a Week weekends off.
- Pay **\$24.00** hours and **\$49,920** a year with full benefits, Retirement and Health Insurance with a Uniform Allowance.

**To Apply:**

Send a Letter of Interest to Waller County Pct 3 by email [dj.williams@wallercounty.us](mailto:dj.williams@wallercounty.us) and Cc Constable Hershel Smith in this email also [hc.smith@wallercouty.us](mailto:hc.smith@wallercouty.us) .

Letter must include your TCOLE PID Number, experiences and any other helpful accommodations.

Once your letter is receive by the deadline you will be contacted for an interview. This is the first step before application process if you are not already employed by Waller County.

**Deadline to Apply: January 08, 2022**

Captain D. Williams, Administration HR

832-721-6109